

20 MAR 1987

MEMORANDUM FOR: See Distribution

FROM: John M. Ray
Director of Logistics

SUBJECT: Kickoff to the Logistics Conference -
Friday, 1 May 1987

1. You are invited to a "kickoff" of this year's Logistics Conference at 1000 hours, Friday, 1 May, in the Headquarters Auditorium. This session is open to all employees regardless of whether they will attend the 4 and 5 May conference

2. The Director of Logistics (D/L) will be making a presentation at the "kickoff." His remarks will focus on OL accomplishments since the last conference; Agency, Directorate, and Office trends; and the direction OL will be taking in the forthcoming year.

3. We encourage all employees to attend this session. Since seating is plentiful, there is no need to call the Office of the D/L to confirm attendance.

4. Please contact Pamela on extension if special arrangements are required to accommodate handicapped individuals.

John M. Ray